**City of Tipton Municipal Library District**

**Board of Trustees Meeting**

**April 24, 2025**

**CALL TO ORDER**

 Jeanne Edwards, president, called to order the regular meeting of the City of Tipton Municipal Library District Board of Trustees at 6 p.m. Thursday April 24, 2025, at

Price James Memorial Library, Tipton, Mo.

**II. PLEDGE OF ALLEGIANCE:** All present recited the Pledge of Allegiance.

**III. ROLL CALL:** The following trustees were present:  Jeanne Edwards, Reta Bestgen, Debbie Schreck, Georgianne Morgan, Lianne Twyman, Lori Bestgen, Emily Heard, Karla Pettigrew and Kerry Uptergrove. Library Director Marsha Nelson was also present.

Guests were Teagen Twyman, and Layne Heard who arrived at 6:42.

**IV. APPROVE AGENDA:**

Lori Bestgen made a motion to approve the agenda. Debbie Schreck seconded, and the motion carried.

**V. APPROVE MINUTES FROM LAST MEETING:**  Secretary Karla Pettigrew previously distributed the minutes of the March 27, 2025, meeting via email. Georgianne Morgan made a motion to approve the minutes, Emily Heard seconded, and the motion carried.

**VI. TREASURER’S REPORT**

TreasurerLori Bestgen provided copies via email of the treasurer’s report which included the general ledger, balance sheet and the current operating budget. Lori Bestgen reviewed the report for the board.   Kerry Uptergrove made a motion to approve the treasurer’s report. Lianne Twyman seconded, and the motion carried.

**VII. LIBRARY DIRECTOR’S REPORT**

 Marsha Nelson, library director, previously distributed the March circulation reports via email and gave a general update with the following items.

**Guest Reader:**  Patrick Wood from Co-Mo Electric has been reading to several classes and is scheduled to read two more times.  He has handed out books and coloring pages to several classes.

**Extension Program:**  Morgan Ream from the University of Missouri Extension has been teaching Kids in the Kitchen to St. Andrew’s second and third grade classes.  Kids really enjoyed her presentations.

**Name the Goose Contest:**  Several names have been submitted in the quest to name the concrete goose donated by Mark and Chris Clark.  The contest will end Friday, April 25, and a winner will be chosen Monday, April 28. A $5 Tipton Chamber of Commerce gift card will be awarded  to the winner.

**Volunteers:** Norma “Colleen” Engle is coming in a couple times a month to help dust and straighten bookshelves.  Mike Kuttenkuler is working on inventory.

**Summer School:** Deann Lawson, Tipton Elementary librarian, has asked if the library would be able to read to the summer school classes again this year.  There will be 10 classes along with the regular summer story time sessions each week.  The students will come every day except Monday.

**Summer Story Time Session:**  Erin Noland has been working on summer story time with a theme this year of Creepy Crawlies.  Summer story time will start the first Monday in June and end the last Monday in July.  Sessions will be at 10:30 a.m. and 1:30 p.m.

**VIII:  FRIENDS OF PRICE JAMES LIBRARY:** No report but Michael Nelson will file paperwork to maintain the group’s 501(c)(3) status.

**IX: PRESIDENT’S COMMENTS:** Nothing to report

**X:  UNFINISHED BUSINESS:**

**Review of Policies:** The board reviewed the following policies:  Personnel Policy, Grievance Policy, Anti-Harassment Policy and ADA Policy.

**Renew CD:** Lianne Twyman made a motion to renew the $11,056.62 CD for 13 months at 4.18 percent at Tipton Latham Bank.  Georgianne Morgan seconded motion and motion passed.

**XI:  NEW BUSINESS:**

**Annual Report to Tipton City Council:** Marsha presented the annual library report to the City Council at its April meeting.  Lori Dicus, a member of the City Council, called her later to discuss the status of the crumbling concrete on the outside ramp.

**Expiring Trustee Appointments:**  The terms of Lianne Twyman, Emily Heard and Reta Bestgen will expire in June 2025.

**Next Meeting:**  The next meeting will be at 6 p.m. Thursday, May 22, 2025, at the library.

Meeting adjourned at 6:45 p.m.

Minutes submitted by Karla Pettigrew