**City of Tipton Municipal Library District**

**Board of Trustees Meeting**

**August 28, 2025**

**I.  CALL TO ORDER**

 Jeanne Edwards, president, called to order the regular meeting of the City of Tipton Municipal Library District Board of Trustees at 6 p.m. Thursday, Aug. 28, 2025, at

Price James Memorial Library, Tipton, Mo.

**II. PLEDGE OF ALLEGIANCE:** All present recited the Pledge of Allegiance.

**III. ROLL CALL:** The following trustees were present:  Jeanne Edwards, Reta Bestgen, Debbie Schreck, Lori Bestgen, Karla Pettigrew, Kerry Uptergrove, Donna Raymond and

Georgianne Morgan. Trustee Joanne Koechner was absent. Library Director Marsha Nelson was also present. Erin Noland was a guest.

**Summer Story Time Program:**  Erin Noland reported on the 2025 “Creepy Crawlies” summer story time program.  She already has plans for the 2026 session.  She left at 6:15 p.m.

**IV. APPROVE AGENDA:**

Georgianne Morgan made a motion to approve the amended agenda. Debbie Schreck seconded and the motion carried.

**V. APPROVE MINUTES FROM LAST MEETING:**  Secretary Karla Pettigrew previously distributed the minutes of the July 24, 2025, meeting via email. Lori Bestgen made a motion to approve the minutes, Reta Bestgen seconded and the motion carried.

**VI. TREASURER’S REPORT**

TreasurerLori Bestgen provided copies via email of the treasurer’s report which included the general ledger, balance sheet and the current operating budget. Lori Bestgen reviewed the report for the board.  Kerry Uptergrove made a motion to approve the treasurer’s report. Georgianne Morgan seconded and the motion carried.

**VII. LIBRARY DIRECTOR’S REPORT**

 Marsha Nelson, library director, previously distributed the July circulation report via email and gave a general update with the following items.

**Back to School Fair:**  Marsha Nelson represented the library at the Tipton R-VI Back to School Fair and handed out bookmarks and free books.  Marsha was asked if the board and staff would be willing to do a High Five Friday for the elementary students.  Marsha will contact the elementary counselor to set up a date and let the board know the time.  High Fives are held on Fridays from 7:30-8 a.m., with participants high-fiving and welcoming students to school.

**Zoom Meeting:** Marsha attended an online meeting with Amigos, a service the library subscribes to that includes access to ebooks for library patrons.

**Preschool and St. Andrew School Story Time:** Ten classes are lined up weekly for story time or library time.  Most have already visited at least once.  Preschool will start coming after Labor Day.

**Public Library Survey:**  Marsha submitted the Public Library Survey to the state library.  The survey is a detailed version of operation, collection and service information for the prior year.  It is required for eligibility for state aid and grants available through the state library.

**Grants:**  Marsha is beginning work on a technology mini-grant funded by the federal Library Services and Technology Act and administered by the state library. The grant is due Nov. 1.

**Housekeeping Donations:**  Eddie Noland has donated two refurbished Roombas and a refurbished Dustbuster.

**VIII:  FRIENDS OF PRICE JAMES LIBRARY:** Nothing to report.

**IX: PRESIDENT’S COMMENTS:** Jeanne Edwards indicated atime will be scheduled later in fall to clean up the yard and prepare it for winter.

**X:  UNFINISHED BUSINESS:**

**Policy Revised:**  Board members reviewed Library Collections Policies:  Library Service Policy. Changes were made to loan periods and renewals, fines and late fees, maximum fines, lost or damaged materials, services, internet and public computer access and wireless internet access. Changes will be approved at the September board meeting.

**Outside Sign Lighting**:  As Joanne Koechner was the contact for discussion on the outside sign lighting and she was absent, discussion was tabled until the September meeting.

**XI:  NEW BUSINESS:**

No new business.

**Next Meeting:** The next meeting will be at 6 p.m. Thursday, September 25, 2025, at the library.

The meeting adjourned at 7:20 p.m.

Minutes submitted by Karla Pettigrew