**City of Tipton Municipal Library District**

**Board of Trustees Meeting**

**June 26, 2025**

**I.  CALL TO ORDER**

 Jeanne Edwards, president, called to order the regular meeting of the City of Tipton Municipal Library District Board of Trustees at 6 p.m. Thursday June 26, 2025, at

Price James Memorial Library, Tipton, Mo.

**II. PLEDGE OF ALLEGIANCE:** All present recited the Pledge of Allegiance.

**III. ROLL CALL:** The following trustees were present:  Jeanne Edwards, Reta Bestgen, Debbie Schreck, Lori Bestgen, Karla Pettigrew. Trustees Emily Heard, Georgianne Morgan, Lianne Twyman and Kerry Uptergrove were absent. Library Director Marsha Nelson was also present. Guests were Henry Bestgen and Donna Raymond.

**IV. APPROVE AGENDA:**

Debbie Schreck made a motion to approve the agenda. Lori Bestgen seconded and the motion carried.

**V. APPROVE MINUTES FROM LAST MEETING:**  Secretary Karla Pettigrew previously distributed the minutes of the May 22, 2025, meeting via email. Reta Bestgen made a motion to approve the minutes, Lori Bestgen seconded and the motion carried.

**VI. TREASURER’S REPORT**

TreasurerLori Bestgen provided copies via email of the treasurer’s report which included the general ledger, balance sheet and the current operating budget. Lori Bestgen reviewed the report for the board.  Reta Bestgen made a motion to approve the treasurer’s report. Debbie Schreck seconded and the motion carried.

**VII. LIBRARY DIRECTOR’S REPORT**

 Marsha Nelson, library director, previously distributed the May circulation report via email and gave a general update with the following items.

**Inventory and Weeding:**  Inventory is almost finished and weeding has been done.  Several boxes of books were sent to Better World Books and the library will receive credit from Better World when ordering books.  The rest of the weeded books are in the free section awaiting new homes.

**Directors Meeting:** The Missouri Public Library Directors meeting was held in Branson. Marsha reported that meeting other directors of small libraries was a good opportunity to discuss problems and ideas.

**Summer School Story Time:**  The last Tipton Elementary summer school class finished Wednesday, June 11. On Tuesday of the last week of summer school, there were 69 children, Wednesday 54 and on Friday there were 40.  Guest reader, Cindy Page, read on Tuesday, June 10.  She brought her “little old lady” puppet to accompany the story she read.

**Jennifer Cary:**  Library clerk Jennifer Cary had knee surgery Wednesday, June 18. She is recuperating at home.  Erin Noland will work in her position for now.

**Summer Story Time:**  Numbers were down in the first two weeks due to summer school.  Attendance increased in the third week.  Joni Harper, field specialist in natural resources from  MU Extension, presented an interesting program on bees.

**VIII:  FRIENDS OF PRICE JAMES LIBRARY:** Nothing to  report.

**IX: PRESIDENT’S COMMENTS:** Jeanne Edwards reported one returning and two new board members would begin their terms in July. Election of officers will also take place at the July meeting. Prior to that meeting, she suggested board members consider a policy change in a policy scheduled to be reviewed. Lastly, she indicated an agenda item for July will be the lights on the library sign.

**X:  UNFINISHED BUSINESS:** The board reviewed the Reserves Policy, Capitalization Policy, Credit Card Policy, Disposal of Assets Policy, Conflict of Interest Policy and Professional Services Policy with a suggested change to the Conflict of Interest Policy. The board will vote on the addition of the wording, “to the fourth degree,” to the Conflict of Interest Policy at the July meeting.

**XI:  NEW BUSINESS:** Marsha will present certificates to retiring board members Emily Heard and Lianne Twyman when they come into the library.

**Next Meeting:**  The next meeting will be at 6 p.m. Thursday, July 24, 2025, at the library.

Meeting adjourned at 7:18 p.m.

Minutes submitted by Karla Pettigrew