

**City of Tipton Municipal Library District  
Board of Trustees Meeting  
September 28, 2023**

**I. CALL TO ORDER**

Jeanne Edwards, president, called to order the regular meeting of the City of Tipton Municipal Library District Board of Trustees at 6 p.m. Thursday, September 28, 2023, at Price James Memorial Library, Tipton, Mo.

The following trustees were present: Jeanne Edwwards, Georgianne Morgan, Karla Pettigrew, Kerry Uptergrove, Reta Bestgen, Debbie Schreck, Lori Bestgen, Emily Heard and Lianne Twyman. Library Director Marsha Nelson was present.

**II. APPROVE AGENDA:**

Lori Bestgen made a motion to approve the agenda, Georgianne Morgan seconded and the motion carried.

**III. APPROVE MINUTES FROM LAST MEETING:**

Karla Pettigrew previously distributed the minutes of the Aug. 24, 2023, meeting via email. Debbie Schreck made a motion to approve the minutes, Kerry Uptergrove seconded and the motion carried.

**IV. TREASURER'S REPORT**

Lori Bestgen previously distributed the treasurer's report by email which included a review of the general ledger, balance sheet and the current operating budget. Lori Bestgen reported the contents and liability insurance will possibly go up as much as 40% next year. Lianne Twyman made a motion to approve the treasurer's report. Reta Bestgen seconded and the motion carried.

**V. LIBRARY DIRECTOR'S REPORT**

Marsha Nelson, library director, previously distributed the August circulation report via email and gave a general update with the following items.

**Love Your Library:** Friends of Price James should receive two checks for \$2,000 each from Ameren's "Love Your Library" program.

**E-Rate:** Marsha Nelson will be seeking advice in applying for the E-rate program to see if the time invested is worth the discounts received on telecommunications and internet services.

**State Technology Mini Grant:** Marsha Nelson has completed the grant and sent it in for consideration. Amount requested is \$4,000. If awarded, the grant money will be used to purchase two computers and a color printer.

**Adult Programs:** MU Extension presented two programs at the library: Brain Food with three attending and Keeping Your Keys with eight attending.

**LMC:** Marsha Nelson attended the September class of Leadership Moniteau County at Co-Mo in Tipton. She reported good speakers, good lunch and then a tour of McCall's Candle Factory. The next class will be in November and cover information about government.

**Price James Building:** G & R Construction was scheduled to begin replacing the roof Tuesday, Sept. 25, but is running behind. Work will begin sometime in the next two weeks.

**VI: Friends of Price James Library:** A meeting will be held Wednesday, Oct. 18, and election of officers is on the agenda.

**VII: President's Comments:** A time to clean up around the library grounds will be decided at a later date.

#### **VIII: UNFINISHED BUSINESS**

**Parking Lot:** Painting of the top of the curb has been completed.

**Amigos Library Services:** Georgianne Morgan made a motion to pay the Amigos Library Services invoice of \$2,045 for the e-books consortium, OverDrive maintenance, OverDrive future content purchases, OverDrive magazine fee and MOLIB2GO administrative fee. Lori Bestgen seconded motion and motion passed.

#### **IV: NEW BUSINESS:**

**Next Meeting:** The next regular meeting is set for 6 p.m. Thursday, Oct. 26, 2023, at the library.

Meeting adjourned at 6:30 p.m.

Minutes submitted by Karla Pettigrew