

**City of Tipton Municipal Library District
Board of Trustees Meeting
August 24, 2023**

I. CALL TO ORDER

Jeanne Edwards, president, called to order the regular meeting of the City of Tipton Municipal Library District Board of Trustees at 6 p.m. Thursday, August 24, 2023, at Price James Memorial Library, Tipton, Mo.

The following trustees were present: Jeanne Edwwards, Georgianne Morgan, Karla Pettigrew, Kerry Uptergrove, Reta Bestgen, Debbie Schreck, Emily Heard and Lianne Twyman. Library Director Marsha Nelson was present. Trustee Lori Bestgen was absent. Hannah and Brant Uptergrove were guests.

II. APPROVE AGENDA:

Kerry Uptergrove made a motion to approve the agenda, Emily Heard seconded and the motion carried.

III. APPROVE MINUTES FROM LAST MEETING:

Karla Pettigrew previously distributed the minutes of the July 27, 2023, meeting via email. DebbieSchreck made a motion to approve the minutes, Reta Bestgen seconded and the motion carried.

IV. TREASURER'S REPORT

Lori Bestgen previously distributed the treasurer's report by email which included a review of the general ledger, balance sheet and the current operating budget. The treasurer's report was reviewed by Jeanne Edwards. Georgianne Morgan made a motion to approve the treasurer's report. Kerry Uptergrove seconded and the motion carried.

V. LIBRARY DIRECTOR'S REPORT

Marsha Nelson, library director, previously distributed the July circulation report via email and gave a general update with the following items.

Internet/Wi-Fi: Co-Mo sent a workman to replace the ONT on August 1.

State Library Visit: Janet Caruthers, tech and resource consultant for the state library, visited on Aug. 2. She and Marsha discussed the library's website, courier service and general info about the library. She was impressed with the library services offered.

Love Your Library: Ameren contacted Marsha because an employee of Ameren nominated Price James as a beloved library. The library is eligible for a grant of undetermined value. Marsha will receive more information later. The program is called "Love Your Library."

Donations: The library received \$470 from the family of Melva Dean Cobb. Marsha will put plaques in the books purchased with the donation. A thank you note has been sent to the donors who wrote checks.

Book Signing: Amanda Gilmore Goodwin will have a book signing on Saturday, Oct. 21, for her book, "Let's Go Somewhere Together." The signing will be from 2-3 p.m. and she will also have a storytime adventure event.

Nikki Kelley will have a book signing either in October or November. Date will be set later.

School/Preschool Classes: Classes started Wednesday, Aug. 23.

Extension Program: Alex Freeburger, a Missouri University Extension specialist, will present an adult program on "Healthy Bones" at 1 p.m. Tuesday, Aug. 29. He also has a couple of other programs to offer at the library.

Fireplace: Kidwell Granite Works was not interested in looking at the marble on the front room fireplace. Marsha will just keep an eye on it and see if the crack gets any bigger.

E-Rate: Fred Norman will get back with Marsha about E-Rate for the library. This helps out with the telephone and internet billing.

Apollo Update: Apollo is the automation system for patron checkout of books. There are new safeguards for children's accounts and Marsha will implement them as time permits.

Public Library Survey: Marsha finished the survey on Aug. 14. The survey is for 2022 and accounts for library activities, such as programs, circulation statistics, budgets. It is for state statistics only.

Libby Workshop: Three patrons attended the Libby workshop Marsha offered Wednesday, Aug. 16, and she handed Libby check lists to several others who could not attend.

Septemberfest: There was some discussion about setting up a table at Septemberfest, Sept. 9, in downtown Tipton but no action was taken.

VI: Friends of Price James Library: One thousand book marks will be ordered for \$219.72. The bill will be paid by Friends of Price James Library. The Friends will also cover the cost of the new computer ordered recently.

VII: President's Comments: The president had no comments.

VIII: UNFINISHED BUSINESS

Parking Lot: Project is still not completed. Original bill was \$200. Motion was made by Georgianne Morgan to pay \$150 for the work that is completed. Reta Bestgen seconded motion and motion passed. The final markings will be done inhouse.

Computers: The cost of the computer discussed at last month's meeting was slightly over \$1,000, the limit set by the motion. Marsha was given permission to order the computer with the cost being covered by the Friends of Price James. Masha has also begun working on a state mini technology grant for new computers to replace ones in the office.

IV: NEW BUSINESS:

Next Meeting: The next regular meeting is set for 6 p.m. Thursday, Sept. 28, at the library.

Meeting adjourned at 6:50 p.m.

Minutes submitted by Karla Pettigrew