

City of Tipton Municipal Library District
Board of Trustees Meeting
January 27, 2022

I. CALL TO ORDER

Jeanne Edwards, president, called to order the regular meeting of the City of Tipton Municipal Library District Board of Trustees on Thursday, January 27 , 2022 at 6:00 p.m. at Price James Memorial Library, Tipton, MO.

All present recited the pledge of allegiance.

The following trustees were present: Jeanne Edwards, Reta Bestgen, Lori Bestgen, Nancy Bookout, Georgianne Morgan, Karla Pettigrew, Deann Lawson and Becky Holloway. Library Director Marsha Nelson was also present. Trustee Kerry Uptergrove was absent.

IV. APPROVE AGENDA: Lori Bestgen made a motion to approve the agenda, Nancy Bookout seconded and the motion carried.

V. APPROVE MINUTES FROM LAST MEETING: Reta Bestgen previously distributed the minutes from the December 30, 2021 meeting via email. Deann Lawson made a motion to approve the minutes. Georgianne Morgan seconded and the motion carried.

VI. TREASURER'S REPORT

Lori Bestgen distributed the treasurer's report by email which included a review of the general ledger, balance sheet, and the current Ameren bill of \$120.55. Becky Holloway made a motion seconded by Nancy Bookout to approve the treasurer's report and the motion carried.

VII. LIBRARY DIRECTOR'S REPORT

Marsha Nelson, library director, provided a general update, with the following items.

Programs: Marsha reported she has some ideas for programs, for children, adults and everyone in general. The garden club is going to put on a program in February or March. There will be a book signing with Karen Wilson on February 26th. Marsha also reported she is tentatively planning a rock fest with the Keenes on March 5th. (rocks, minerals,

arrowheads, etc.) Marsha is also planning an astronomy night, reading challenge for the spring, STEM projects with a science class at high school, and crafts with adults with the Friends possibly.

Summer Reading Program. Marsha reported plans are already being made for this program. Marsha stated she hopes to have more outdoor activities and even a possible off site program at the new shelter house with the Conservation Department.

Kanopy: Marsha explained this is a live stream video that you pay as you watch. Missouri River Regional Library (Jefferson City) has this service. One of her patrons brought in an article from the News Tribune.

Webinar: Marsha reported she attended a webinar from the state library concerning our website. Help is available to help redo our website through “Ploud”. This is a web building program developed in Michigan and shared with other state libraries.

Inventory: Marsha reported library clerk Jennifer Cary is continuing to work on the audit.

Website: Marsha stated it has been suggested that she use some board members for backups for this website. Kerry Uptergrove has agreed to serve as backup. She would be called on only if Marsha was incapacitated.

Library of Things: Marsha reported libraries have started to add a library of things to their collections. She reported we have cake pans, fishing poles, and tackle boxes. <https://christiancountylibrary.org/things/> has a really interesting page on their website. This could be an idea for us.

Maker Space: Marsha reported she is making an area where craft supplies can be available to patrons.

Circulation Report: Marsha reported the numbers were down from previous years but they are improving. The e-books count is high.

VIII. FRIENDS OF PRICE JAMES LIBRARY REPORT:

There was no report from the Friends.

President’s Comments: Jeanne Edwards reported the library lease has been signed. Jeanne also said at the February meeting salary increases would be discussed. Jeanne also said she would be forwarding to all trustees The Show Me Express from the state library. This publication gives informational updates for libraries.

X. UNFINISHED BUSINESS:

Jeanne Edwards led a continued review of library policies. Those reviewed were Behavioral Guidelines: Petitioning and Distribution of Literature on Library District Property, Community Bulletin Board Policy, and Meeting Room Policy.

A Technology Plan Committee with Becky Holloway, Deann Lawson, Kerry Uptergrove, and Marsha Nelson was formed.

Jeanne Edwards led a discussion on replacing the sign in the front yard. A committee of Georgianne Morgan, Lori Bestgen and Nancy Bookout was formed. They will present in the future several ideas to replace the sign.

NEW BUSINESS:

Lori Bestgen presented the 2022 budget. Karla Pettigrew made a motion to approve the 2022 budget, seconded by Becky Holloway the motion carried.

The next regular meeting is set for 6 p.m. Thursday, February 24, 2022.

There being no further business, Jeanne Edwards, president, adjourned the meeting.

Minutes submitted by Reta Bestgen, Secretary

Minutes approved by Jeanne Edwards, President

