

**City of Tipton Municipal Library District  
Board of Trustees Meeting  
January 26, 2023**

**I. CALL TO ORDER**

Jeanne Edwards, president, called to order the regular meeting of the City of Tipton Municipal Library District Board of Trustees at 6:00 p.m. Thursday, January 26, 2023, at Price James Memorial Library, Tipton, MO.

The following trustees were present: Jeanne Edwards, Reta Bestgen, Karla Pettigrew, Georgianne Morgan, Emily Heard, Lori Bestgen, Deann Lawson, Lianne Twyman. Trustee Kerry Uptergrove was absent. Library Director Marsha Nelson and Asher Heard were also present.

**II. APPROVE AGENDA:**

Emily Heard made a motion to approve the agenda, Georgianne Morgan seconded and the motion carried.

**III. APPROVE MINUTES FROM LAST MEETING:**

Karla Pettigrew previously distributed the minutes of the December 29, 2022, meeting via email. Lori Bestgen made a motion to approve the minutes, Reta Bestgen seconded and the motion carried.

**IV. TREASURER'S REPORT**

Lori Bestgen previously distributed the treasurer's report by email which included a review of the general ledger, balance sheet, the current operating budget and the operating budget for 2023. Georgianne Morgan made a motion to approve the treasurer's report. Emily Heard seconded and the motion carried.

**V. LIBRARY DIRECTOR'S REPORT**

Marsha Nelson, library director, previously distributed the December circulation report via email and gave a general update with the following items.

**Inventory:** Jennifer Cary is working on adult fiction and nonfiction inventory.

**Volunteer:** Michael Romano is interested in volunteering at the library. He was vetted by the city and Marsha met with him Monday, Jan. 23. He would like to come in on Fridays.

**Storytime:** Schools and preschools are back in session and story hours have been held several times a week.

**Facebook:** Lots of comments for the "What are you reading?" posting each Tuesday and there is a new reader for online story times. Marsha also did a video of a story out by Big Foot.

**Summer Story time:** Erin Noland has started to prepare for summer story time. She has contacted Runge about a session on Missouri snakes. The story theme this year will be traveling to different continents, ending with a couple of weeks focusing on Missouri.

**Book donations:** The library received a lot of book donations this month. Several books have been added to the shelves.

#### **VI: FRIENDS OF PRICE JAMES REPORT**

Bills for the new sign have been sent to the Price James Library. The Friends of Price James will submit a check to the library for the cost of the new sign. Total cost of the new sign is around \$3,700. Friends of Price Library has received two donations to cover the cost of the new sign. One was an anonymous donation of \$3,000 and the other was a \$2,000 donation from Commerce Bank.

#### **VII: UNFINISHED BUSINESS**

**Yard Sign Committee:** The new sign has arrived and was put up January 23, 2023. The library employees have had lots of great comments on the new sign. Someone asked when the flag would be flying again and we are waiting to get lighting for the flagpole. Marsha will be investigating sources and types of lighting.

#### **VIII: NEW BUSINESS:**

**Cost of Living Raise and Approve Budget:** Karla Pettigrew made a motion to give the employees a 10% cost of living raise. Georgianne Morgan second the motion and the motion passed. Deann Lawson made a motion to approve the 2023 budget and Reta Bestgen seconded the motion. Motion passed.

#### **XI: NEXT MEETING**

The next regular meeting is set for 6 p.m. Thursday, Feb. 23, 2023.

Meeting adjourned at 7:09 p.m.

Minutes submitted by Karla Pettigrew