

**City of Tipton Municipal Library District
Board of Trustees Meeting
October 26, 2023**

I. CALL TO ORDER

Jeanne Edwards, president, called to order the regular meeting of the City of Tipton Municipal Library District Board of Trustees at 6 p.m. Thursday, Oct. 26, 2023, at Price James Memorial Library, Tipton, Mo.

The following trustees were present: Jeanne Edwards, Georgianne Morgan, Karla Pettigrew, Reta Bestgen, Debbie Schreck and Lori Bestgen. Kerry Uptergrove, Emily Heard and Lianne Twyman were absent. Library Director Marsha Nelson was also present.

II. APPROVE AGENDA:

Lori Bestgen made a motion to approve the agenda, Reta Bestgen seconded and the motion carried.

III. APPROVE MINUTES FROM LAST MEETING:

Karla Pettigrew previously distributed the minutes of the Sept. 28, 2023, meeting via email. Debbie Schreck made a motion to approve the minutes, Georgianne Morgan seconded and the motion carried.

IV. TREASURER'S REPORT

Lori Bestgen previously distributed the treasurer's report by email which included a review of the general ledger, balance sheet and the current operating budget. Georgianne Morgan made a motion to approve the treasurer's report. Reta Bestgen seconded and the motion carried.

V. LIBRARY DIRECTOR'S REPORT

Marsha Nelson, library director, previously distributed the September circulation report via email and gave a general update with the following items.

State Technology Mini Grant: Marsha Nelson received notification the library will receive a state technology mini grant in the amount of \$2,966 for two office computers and a color printer.

Adult Programs: University of Missouri Extension representative Alex Freeberger will present a program titled "Nutrition for Healthy Hearts" at 10 a.m. Tuesday, Nov. 7.

Price James Building: G & R Construction has installed a new roof. They are waiting on some metal pieces to finish the work and also waiting on the status of replacing the widow's walk railing.

Bookmarks: The Friends of the Price James Library bought 500 bookmarks that include information on the library and its activities on the front and back of the bookmarks. The Tipton Times printed the bookmarks and they look very nice.

Book Signing: There are pictures of Amanda Gilmore and her recent book signing on the library's Facebook page and website. There was also a picture in The Tipton Times.

Arrowheads: Paul Fischer and his wife brought in some guests to view the arrowhead displays donated by his family and they also toured the library.

Pumpkin Craft Story Time: From 1 to 3 p.m. Friday, Oct. 27, the library will host a story time and a pumpkin craft. Cookies and drinks will be served.

Park Decorations: The library staff is gathering new items to decorate its spot in the city park for Christmas. A vinyl banner will be used instead of the previous sign. Walker Cary has volunteered to help Marsha Nelson install the sign and other decorations.

Maclay Home Story Time: Marsha Nelson will be reading a story at 6:15 p.m. Saturday, Oct. 28, at the Maclay Home during its fall celebration.

Halloween Closing: The library will close at 5 p.m. instead of 7 p.m. the evening of Halloween, Tuesday, Oct. 31.

Computer Coding Class: Elementary student Nephi Balinski will present a computer coding class from 6 to 7 p.m. Tuesday, Nov. 28. Marsha Nelson will place information about the class on the Facebook page and website.

Love Your Library: Employee Shawn McDonald is the patron who submitted the name of Price James Memorial Library to Ameren for the Love Your Library grant. The Friends of Price James will receive two \$2,000 checks.

VI: FRIENDS OF PRICE JAMES LIBRARY: The Friends of Price James Library will maintain their 501(c)(3) status but will remain somewhat inactive. They will cover the cost of \$1,245 for an office computer and its installation.

VII: PRESIDENT'S COMMENTS: After the end of the November meeting, the board will go into closed session to discuss the library director's evaluation and set goals for the upcoming year.

VIII: UNFINISHED BUSINESS

IV: NEW BUSINESS:

Next Meeting: The next regular meeting is set for 6 p.m. Thursday, Nov. 30, at the library.

Meeting adjourned at 6:30 p.m.

Minutes submitted by Karla Pettigrew